

## **Matthew D. Graham**

218 Borel Lane  
Danville, CA 94526  
(925) 355-1416  
inskate@pacbell.net

### **OBJECTIVE**

#### **Education Technology Leadership Position**

### **PROFESSIONAL EXPERIENCE**

#### **Technology Specialist**

**October 2001 to Present**

Developed and implemented a project-based school technology education curriculum. Provide staff coaching and professional development. Created a diversified technology funding strategy and asset management system. Served as grants and partnerships coordinator and wrote several successful technology grants. Created a weekly school broadcast program with a student production team. Created web applications and learning games for improving student access to online information and learning. Developed online writing and robotics enrichment programs. Provided PC and Macintosh technical support. Trained and managed a student technology team.

**San Ramon Valley Unified  
Danville, CA**

#### **District Technology Grant Coordinator**

**September 1999 to October 2001**

Coordinated a successful Technology Literacy Grant at eight schools. Conducted school site and district-wide technology workshops, coached teachers and provided technical support. Innovated several programs to improve computer classroom management and resolve classroom technology issues. Implemented Accelerated Reader program at all schools. Responsible for grant budget and reporting.

**Hayward Unified  
Hayward, CA**

#### **District Webmaster**

**September 1999 to Present**

Designed and maintained district web site. Developed database web applications to support instruction and provide service learning opportunities. Created online application system for Human Resources Department.

**Hayward Unified  
Hayward, CA**

#### **Library Media Teacher**

**September 1994 to June 1999**

Created and implemented a school technology plan. Acted as site technology leader, developing creative solutions to school technology problems. Established a site technology team and wrote two successful technology grants. Maintained and managed the school library collection. Effectively taught literature based Language Arts lessons, integrating technology, drama, music, and various media into the program. Produced multimedia and web site projects with students. Conducted district technology workshops for teachers.

**Hayward Unified  
Hayward, CA**

### **TECHNICAL SKILLS**

- Online course development and facilitation
- Advanced web site development, including FileMaker and ASP web applications
- Multimedia: digital video, Photoshop, Flash and HyperStudio
- Programming: Flash ActionScript applications, Javascript
- PC, Macintosh and Linux computer troubleshooting and maintenance
- Windows and Macintosh server management
- MS Office applications and web-based solutions
- Handheld computer classroom applications

### **AWARDS & ACHIEVEMENTS**

- 1999 National ThinkQuest for Tomorrow's Teachers: platinum award winner for the web site, [By the Great Horn Spoon](#)
- Technical Director and co-author of acclaimed educational web site: [Explore the Island of the Blue Dolphins](#)
- California Student Media Festival: director, best School Information Video and 2005 overall finalist
- Warren Eukel Outstanding Teacher: 2004 nominee

## **EDUCATION AND CREDENTIALS**

### **Hayward State University**

Administrative Credential Program: completed Spring 2005.

### **Hayward State University**

M.S. in Online Teaching and Learning, September 2002.

### **St. Mary's College of Moraga**

Single Subject credential program, September 1991. Additional courses for Multiple Subjects Credential, May 1992. Cumulative G.P.A: 4.0

### **University of California, Davis**

B.A. in English Literature, June 1982.

### **Credentials**

Professional Clear Single Subject, English (Sept. 1991)

Professional Clear Multiple Subjects (Feb.1992)

Certificate of Eligibility (July 2005)